

IRD number application – resident non-individual

OFFICE USE ONLY

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IRD number issued/confirmed

Complete this form if you're a New Zealand resident, otherwise use the *IRD number application - non-resident/offshore non-individual (IR744)*.

Please answer all questions and sign the declaration.

1. Print the full name of the organisation

2. Is this application for a branch? No Yes Print the IRD number of the main branch or head office and attach a completed GST (IR360) and/or PAYE (IR334) registration form, then go to Question 15.
(8 digit numbers start in the second box. 1 2 3 4 5 6 7 8)

3. Tick the organisation type from the list below

Company	Partnership	Estate or trust
<input type="radio"/> Close company	<input type="radio"/> Ordinary partnership	<input type="radio"/> Complying trust
<input type="radio"/> Widely held company	<input type="radio"/> Limited partnership	<input type="radio"/> Foreign trust
<input type="radio"/> Unit trust	Superannuation scheme	<input type="radio"/> Non-complying trust
<input type="radio"/> Cooperative	<input type="radio"/> Registered – widely held	<input type="radio"/> Estate
<input type="radio"/> Public authority	<input type="radio"/> Registered – not widely held	Club or society
<input type="radio"/> Local authority	<input type="radio"/> Not registered	<input type="radio"/> Incorporated society or club
<input type="radio"/> Special company	<input type="radio"/> KiwiSaver	<input type="radio"/> Unincorporated society or club
<input type="radio"/> Life insurance	<input type="radio"/> Foreign	<input type="radio"/> Friendly society
<input type="radio"/> Agent non-resident insurer	Māori authority	<input type="radio"/> Building society
<input type="radio"/> Body corporate	<input type="radio"/> Please complete a <i>Māori authority election (IR483)</i> form	<input type="radio"/> Industrial and provident society

4. If the trade name is different from the name shown above, print it here

5. Print the street address of the place of business
Street address

Suburb or RD Town or city Postcode

6. Print the usual postal address only if it is different from the street address. Do not use your tax agent's address here
Street address

Suburb or RD Town or city Postcode

7. Print the organisation's contact phone number(s)
Business After hours or mobile Fax

8. Print the organisation's email address

9. Please attach one of the following documents as identification. We would prefer you to send photocopies but if you do send original documents we will send them back to you

- Certificate of incorporation for companies
- Deed of trust for trusts. This must show the trust's name, including trustee's signatures and date of deed
- Certificate of incorporation for incorporated societies
- Certificate of registration for limited partnerships
- Death certificate and probate or letters of administration for estates

10. What is the organisation's start date?
Day Month Year

10B. Commencement of taxable activity (if different from above)
Day Month Year

10C. What is the date of death? (For the purposes of estate applications)

Day	Month	Year

11. Business description and code. To determine your business industry description and code go to www.businessdescription.co.nz
If you are unable to identify the correct code call ACC on 0508 426 837.

12. Do you expect your annual turnover to be over \$60,000? No Yes Complete a *GST registration (IR360)* form.
- Do you intend to employ people? No Yes Complete an *Employer registration (IR334)* form.
- Do you wish to register as a payer for resident withholding tax on interest? No Yes Complete a *Resident withholding tax – interest payer registration (IR450)* form.
- Do you wish to elect to be a look-through company (LTC)? No Yes Complete a *Look-through company election (IR862)* form.
- You can get these forms from our website www.ird.govt.nz or by calling 0800 257 773.

13. **Companies only** Will you be providing fringe benefits to shareholder-employees? No Yes

All organisations, please complete this question

14. Print the name, address and personal IRD number of each shareholder (close company), director, partner (including general or limited), executive office holder (society), trustee (trust), or trustee/executor (estate). Continue on a separate sheet if necessary

<input type="text"/> Name	<input type="text"/> Designation or title
<input type="text"/> Address	<input type="text"/> IRD number
<input type="text"/> Name	<input type="text"/> Designation or title
<input type="text"/> Address	<input type="text"/> IRD number
<input type="text"/> Name	<input type="text"/> IRD number

For estates please provide the IRD number of the deceased.

<input type="text"/> Name	<input type="text"/> IRD number
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Nominated persons

We can't discuss your organisation's tax affairs with anyone except those people listed at Question 14. However, you can nominate someone else to take care of them or have access to your IRD records. You can also have them receive your statements, refunds and other correspondence. You'll still be responsible for the organisation's tax affairs, so you will need to make sure any returns are filed and tax is paid by the due date. For more information or to nominate someone to act on your behalf, you can:

- complete an *Elect someone to act on your behalf (IR597)* form, which you can get from our website www.ird.govt.nz or by calling 0800 257 773 (remember to have your IRD number handy), or
- call us on 0800 377 774.

15. For any refunds Inland Revenue may pay you please provide your bank account number. (We recommend this as you will receive your refund faster)

Bank	Branch	Account number	Suffix

Name of account

16. Print the full name of the contact person for your organisation

<input type="text"/> Surname	<input type="text"/> First name(s)
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Contact phone number(s)

<input type="text"/> Business	<input type="text"/> After hours or mobile	<input type="text"/> Fax
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17. Declaration

Name of authorised person

Designation or title

I declare that the information given on this form is true and correct.

<input type="text"/> Signature	<input type="text"/> Date
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Notes

Do not show your tax agent's address. Your tax agent maintains a client list with us. Please ask them to give us the address for your mail.

Send the completed form to us at:

Inland Revenue
PO Box 39010
Wellington Mail Centre
Lower Hutt 5045

or fax it to 0800 IRD FAX

If URGENT please clearly state the reason for urgency